



Fort Lee Public Schools

Lewis F. Cole Intermediate School

“Daily Growth Is Our Mission”

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Welcome Days - September 3rd and 4th

We have set September 3rd and 4th as Welcome Days for our Intermediate School students. Throughout the day, students will participate in various activities which will allow them to get to know their teachers and peers, albeit in a new format. Students will remain with their Homeroom/Core Content teachers throughout the day in an adjusted schedule, following detailed plans teachers have prepared for them. All Google Sites and Google Classroom information for every subject will be shared with students during this time.

In order to participate in our Welcome Days, Homeroom teachers will be sending an email to each student's school email address, where they will be wishing them a warm welcome back to school and providing them with a Google Meet Invite for September 3rd at 8:50 am. By September 2nd, please make sure to check your child's email through gmail.com for more information. As a reminder, student school email usernames are generated using their student ID (ie. studentID@flboe.com).

Teaming Model @ LFCIS

Intermediate School students have a 9 period day, consisting of English Language Arts (double period), Social Studies, Math (double period), Science, Physical Education/Health, Special, and Lunch. Specials, which include Art, Music, Spanish, STEAM, and Advisory meet once a week. The Intermediate School runs a two-teacher teaming model, where one Homeroom teacher is responsible for the English Language Arts and Social Studies instruction and the co-team Homeroom teacher is responsible for the Math and Science instruction. This model was designed with the purpose of creating smaller learning communities, therefore ensuring the utmost support for all of our students.

Chromebook Distribution

At this time, the Intermediate School will continue to distribute Chromebooks to those 5th and 6th-grade students in need of a device. Please contact the main office if your child is in the need of one.

Genesis

LFCIS relies heavily on electronic communication with parents and guardians to relay all information. Please be sure to update all contact information in the [Genesis Parent Portal](#) to ensure all your demographic information is accurate. The demographics include:

- Phone numbers (home and cell)
- E-mail addresses
- Parental contact information
- Emergency contact information

Mandatory Forms

All parents, guardians, and students must read, sign, and submit all required forms before starting the school year. All forms are now available online through the Genesis Parent Portal. There is no need to provide any hard copy paperwork to our main office. Until these forms are submitted via Genesis, student schedules will not be available for viewing. The forms specific to the Intermediate School include the following:

1. Audio/Video Conferencing Release
2. Chromebook Agreement Acknowledgment
3. Code of Conduct Acknowledgement and Agreement
4. Health Insurance Information
5. HIB Policy and Acknowledgement
6. Media Consent Form (allows your child's name and photo to appear in any media publication)
7. Parent/Guardian Information Release to PTO
8. Technology Network Agreement
9. Website & Social Media Guidelines Acknowledgement

School Supplies

You can find a detailed list of all the necessary school supplies on our school's website. These customized lists are for 5th and 6th grade in each subject area. Please [click here](#) to refer to this supply list before making supply purchases.

Student Schedules

During remote instruction, students will meet with all of their scheduled classes during the day, and the times for each period should be followed as outlined in the LFCIS Fully Remote Schedule provided on our website under "News".

Student schedules are now available to view through Genesis Parent Portal. Please be reminded that before you are able to view your child's schedule, all required forms must be completed. You will be locked out of all other areas in the Genesis Parent Portal until all forms are complete. The counselor's information is provided for you below should you have any scheduling questions.

Ms. Kaitlyn Clausman 5th grade counselor – kclausman@flboe.com 201-585-4660 x.5524

Mrs. Angela Waack 6th grade counselor – awaack@flboe.com 201-585-4660 x.5505